

School Community Council Minutes
Willow Springs Elementary, Conference Room
December 18, 2019

Present:	Absent:
Marianne Yule, Principal Paige Mantle, Teacher Cindy Wagstaff, Achievement Coach Jenny Baer, Parent/Chair Chance Morgan, Parent/Co-Chair Megan Gutierrez, Parent/Scribe Matt Brahana, Parent Carla Lifferth, Parent	

Minutes:

- 1) Finalize and school safety discussion –
 - a) Finished school safety discussion (**SCC_School_Safety_Report** attached)
 - b) School Safety Form and the Safe Walking Routes plan questionnaire
 - i) We filled out the prior form and district released new version. There were a few additional questions we needed to answer. Completed form.
 - ii) Reports didn't include safe walking routes – we indicated that this is the number one concern for our school.
 - (1) Our action plan:
 - (a) Contact Canyons District Board and Draper City Council about the safe walking route problems.
 - (b) Reviewed current and recommended bus/walking routes
 - (c) We will submit School Traffic paperwork but are not approving because there are too many hazards still outstanding.
 - (d) Letter to Draper City Council (draft suggestions by Mrs. Yule added)
 - (i) Reviewed, will make additional edits and then send by 1/31/20
 - a) The other item was how to make sure kids with allergies (specifically food) are included (alternate foods) and parents/guardians are notified that other options are available.
- 2) Reviewed TSSA and Land Trust Budget to date (**December 2019 Update of TSSA and Land Trust Funds** attached).
- 3) Cell Tower Funds (**Cell Tower 2019-20** attached) – use funds for Principal Discretionary Fund
 - a) This is where we get money for teachers. Food, kitchen plates, staff morale boosters, treats during conferences, etc.
 - b) Review of Principal Discretionary Fund current use.
 - c) Proposal to use Cell Tower Balance to offset cost needed for the rest of the year and beginning of next year.
 - d) Board recommended allotting the entire amount (\$2,809.52) to the Principal Discretionary Fund.

- i) Jenny Baer motion.
- ii) Matt Brahana, second.
- iii) Approved

Action Items

- Jenny Baer submit letter to Draper City Council by 1/1/31
- Chance Morgan to send email to district board
- Principal Yule to provide report to SCC members of addresses impacted by routes